

# Configuring Notebook™ Software to Access a Gallery on a Shared Network Drive



**Applies to:** Notebook™ software 9.x for Mac, Windows® and Linux® computers

## Overview

This article describes how to configure Notebook software to access an Essentials for Educators Gallery that's stored on a shared network drive.

## Details

If you want to use the same Essentials for Educators Gallery for more than one computer running Notebook software, you can install the Gallery on a shared network drive, and then configure Notebook software to access the drive.

To configure Notebook software to access a Gallery on a shared network drive, you must first open Notebook software in administrative mode.

### To open Notebook software in administrative mode on a Windows computer

1. Select **Start > Run**.
  2. In the **Open** box, type **Notebook /admin**.
  3. Press **OK**.
- Notebook software opens in administrative mode.

### To open Notebook software in administrative mode on a Mac computer

1. Open a terminal window.
  2. Type **/Applications/Notebook\ Software/Notebook.app/Contents/MacOS/Notebook –admin**.
  3. Press **Enter**.
- Notebook software opens in administrative mode.

### To open Notebook software in administrative mode on a Linux computer

1. Open a terminal window.
  2. Switch to the root user.
  3. Type **/usr/local/SMART\ Technologies\ Inc/Notebook Software/bin/notebook**.
  4. Press **Enter**.
- Notebook software opens in administrative mode.

After Notebook software opens in administrative mode, use the following procedure for all operating systems to configure Notebook software to access a Gallery on a shared network drive.

**To configure Notebook software to access a Gallery on a shared network drive**

1. Press the **Gallery** tab at the right edge of the screen.
2. Press the **Show additional Gallery actions** button, and then select **Administration: Content Locations**.



The current Gallery location appears in the **My Content** group box.

3. Press **Browse**, and then navigate to the shared network drive where the Gallery is stored.
4. Press **OK**.

Notebook software is configured to access the Gallery you specify on the shared network drive.

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**SMART Technologies**  
1207 – 11 Avenue SW, Suite 300  
Calgary, AB T3C 0M5  
CANADA



[www.smarttech.com/support](http://www.smarttech.com/support) [www.smarttech.com/contactsupport](http://www.smarttech.com/contactsupport)  
Support +1.403.228.5940 or Toll Free 1.866.518.6791 (Canada/U.S.)

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